This basic work plan template is for organizations that, upon receiving the results of the Point K Organizational Assessment Tool at www.innonet.org, decide to make a plan of action for addressing the issues identified in the Organizational Assessment Tool report. You can find more information about the components of organizational effectiveness at www.innonet.org, in the Resources section of the Point K Learning Center.

Action-Oriented Work Plan Template

Component	Proposed Action Steps	Person Responsible	Timeline	Budget
Organizational Planning				

Component	Proposed Action Steps	Person Responsible	Timeline	Budget
Organizational Structure				

Component	Proposed Action Steps	Person Responsible	Timeline	Budget
Fundraising				

Component	Proposed Action Steps	Person Responsible	Timeline	Budget
Finance and Accountability				

Component	Proposed Action Steps	Person Responsible	Timeline	Budget
Communications				

Component	Proposed Action Steps	Person Responsible	Timeline	Budget
Evaluation				